

# Highland Park Elementary School Community Council Meeting Minutes Thursday, October 27, 2016

## **Present:**

Christina Leavitt, Debora Cluff, Jenny Kearl, Taylor Wolf, Deegan Wolf, Heather Parry, Jessica Balderas, Mercedes Barica, Kristi Swett, Erica Chamblee, Gene McIntyre

## **SCC Business:**

- **Welcome** – Christina Leavitt called the meeting to order. Reviewed and approved September minutes.
- **Safe Technology & Digital Citizenship review.** We reviewed the handout regarding internet protocols approved for district legislature, using IBoss filtering system report which shows student I.D. and shows all internet searches and reports them to the I.T. server. The search reports are sent to Debora Cluff each Saturday for review. The I.T. server can be adjusted with filters. The students are monitored in the computer rooms by teachers who can view what is on the computer screens. IBoss report will catch anything inappropriate and the offending student will receive a warning on the first time and will have loss of privileges in the computer room on the second offense.

## **Community Interests:**

- **Impact of portables:** 660 students currently. There was discussion of adding on to the building though the odds are slim for now. Teachers will be moved inside the building as space is made available. Some teachers have seniority privileges to be in the school versus the portables, which can separate grades and programs. There was a discussion if this is negatively affecting the students.
- **Dogs:** Students are frequently getting dog waste on their shoes and clothes during recess. There was discussion of putting up signs around the school stating 'no dogs allowed at anytime' but this is something that would need to be handled at the district level for consistency around the rest of the schools.

## **Principal Report:**

- **Land Trust Council Membership Report, Principal Assurance Form:** Submitted by deadline of October 20th.
- **School Emergency Plan:** Same plan as previous years. New emergency manuals were put together and distributed to teachers. Teachers can also access the manuals online and through an app on their phones.
- **School Improvements:** A ramp is being installed on the final portable. Carpet replacement is beginning.
- **Final 2015-2016 School Plan Report:** The report was passed around for review. Goal #1 was related to maintaining a high level of at home reading through the use of the Road to Success

reading program. We unfortunately did not meet this goal due to teachers not reporting their class numbers or students not properly reporting their at home reading back to the teachers to track accurately. The discussion moved to how we can improve the reporting of student reading. It was suggested that we try to incentivize in order to reach a better percentage for tracking. We will continue to work toward increasing the percentage of students participating in our at home reading program from 87% to 90%. Goal #2 will support math and reading instruction through the purchase of core aligned texts. This goal was reached. Goal #3 will support students who are identified for tier 2 intervention with additional instruction and tutoring from a paraprofessional. We will continue to grow our guided reading library by increasing titles and ensuring 8 copies of each. This goal was reached. Goal #4 will improve student achievement in science for grades 4-6. This goal was reached. In addition to the goals, we will continue to support an increase in technology if our distribution should be more than the proposal by the purchase of iPads and Air server licenses. These items were purchased.

### **SIC Report:**

- **Attendance:** Incentives are being given as monthly certificates and quarterly drawings to increase student attendance.
- **Parking:** An additional faculty parking lot is being proposed on the west side of the school.

### **Miscellaneous: Kristi Swett Report**

- High School Modernization is in discussion. This will involve the adjustment of start times for high schools and have a trickle down effect to elementary and middle schools due to transportation issues (buses). Any changes will not occur until Fall 2018 at the earliest.
- Conversations are going on concerning construction at certain district schools. This would require an additional bond for completion. More info to come.