

Highland Park Elementary School Community Council Meeting Minutes Thursday, April 20, 2017

Present:

Christina Leavitt, Edie Morgan, Benny Keele, Heather Parry, Jessica Balderas, Jennifer Going, Lori Block, and Debora Cluff

SCC Business:

- **Welcome** – Christina Leavitt called meeting to order. Council reviewed March minutes. Edie Morgan motioned to approve, Heather Parry seconded the motion, all agreed in favor to approve the minutes.
- **Shared Governance**-A revision was made to the SCC Operating Procedure for Highland Park which requires a member to be in good standing and attend at least 50% of meetings in order to vote on The Land Trust Plan and The School Improvement Plan. This revision was approved by the SCC and will be updated on the school website. Jessica motioned to approve the change. Edie Morgan seconded the motion. All were in favor.

Principal Report:

School Improvement Plan Review and Vote:

- Council members reviewed the School Improvement Plan, Wellness Policy, and Positive Behavior Intervention Support Plan in addition to budget.
 - Wellness Plan: Discussed reversed lunch and previous pilot in fourth grade trying the reverse lunch. Scheduling a huge issue and barrier. Discussed food rewards and encouraging more healthy choices for treats and non-food rewards. Discussed resources for lessons. Talked about poster of rainbow in lunchroom and having a specific color of food to focus on with nutritional information for the teacher to share each month. Discussed having stickers that could be handed out when students chose to eat something from the focus color of the month. Talked about coming up with a theme for the year. Discussed encouraging exercise. Jessica Balderas has agreed to be the Wellness Compliance Designee.
 - PBIS: Reviewed the plan to work on common expectations and teaching them to students, reinforcing expectations, and simplifying our current positive reward systems.
 - School Improvement Plan: We discussed the focus on math for next year and strengthening instruction for students. We discussed the achievement gap goal to reduce the gap for our students with disabilities in math.
 - Christina Leavitt made a motion to approve the School Improvement Plan. Jessica Balderas seconded the motion. All were in favor.

Community Interests:

- **Idle Free Campaign:** Idle Free signs have made a positive impact.
- **Hands on Science:** Discussed ways in which to support Hands on Science more effectively. Suggestions included providing the directions/activity ahead of time so parents can feel

prepared to help run the activity; breaking the volunteer time into smaller chunks; dates for classes on the parent yearly calendar; post the lesson a week in advance for parents; scan the lessons to the school website for parents; take next year and video each lesson and then post the science demo lesson; help update the worksheets for activities so they are current; survey parents for areas of specialty especially in science to align volunteers with a topic in science they feel confident in sharing; email group to find out what willing to volunteer for; and sharing with parents the number of volunteer hours it takes to run the different programs at Highland Park and asking parents to commit to helping a given number of hours.

Meeting was adjourned. The next School Community Council will meet on May 18, 2017.