

Highland Park Elementary School Community Council Meeting Minutes Thursday, September 21, 2017

Present:

Christina Leavitt, Edie Morgan, Lee Norton, Sonal Kerr, Deegan Wolf, Taylor Wolf, Benny Keele, Heather Parry, Gene McIntyre, Heidi Boogert, Jessica Balderas, Randy Block, Simon Bundala, Bruce Simpson, Jenny Kearl, Spring Smith, and Debora Cluff

SCC Business:

- **Welcome** – Christina Leavitt called the meeting to order.
- **Selection of Chairperson, Vice Chairperson, and Secretary**-Christina shared with the committee the role of the chairperson and secretary. Per SCC procedures, Highland Park will hold an election each fall for these positions.
- **Nominations were as follows** - Chairperson : Edie Morgan nominated Lee Norton. Benny seconded the nomination. Christina Leavitt nominated Jessica Balderas. Gene McIntyre seconded the nomination. Each of the nominees shared information regarding their background. A paper vote was conducted and Jessica Balderas was voted Chairperson. Vice Chairperson: Bruce Simpson nominated Lee Norton as vice chair. Edie Morgan seconded the motion. The voting was unanimous. Secretary: Jenny Kearl was nominated as secretary. Bruce Simpson seconded the motion. The voting was unanimous. Length of Terms: Christina Leavitt motioned for the chair to be a 2 year position and secretary to be a 1 year position. Sonal seconded the motion. The voting was unanimous.
- **Review of SCC Operating Procedures** - The schedule of meetings, procedure for minutes, and member list were reviewed. A copy of the operating procedures is located on the school website under SCC.
- **Plan for Shared Governance**-Christina Leavitt shared Becky Pittam offered to come and provide training in October or November's SCC meeting.

Data Report:

- Debora will have school-wide data on the agenda each month beginning in October.

SIC Report:

- Heidi shared minutes from the School Improvement Council. Items included the Music Program Proposal and information regarding high class sizes in 5th grade and the need to keep discussion open about how to address.

SIC Notes for September 12, 2017

Attending members: Debora Cluff, Heidi Boogert, Alison Brown, Lisa Gifford, Staci Pugmire

1. An SIC chair was elected: Lisa Gifford
 2. Notes in SIC meetings will be taken by Staci Pugmire.
 3. Music Proposals: A discussion was held pertaining to the music program and the issue of money. The committee went grade by grade to ascertain each groups' suggestions. The suggestions are in no particular grade order.
- Find the money to fulfill our oral obligations. Don't opt out of any part of the programs as they are. Dividing Jen's group in half to go to Michelle and Leland when she is not teaching is unfair to them.

- Some grades could have music and dance for half a year. This might free up times that could be used in other ways.
 - Fundraising was suggested by some grades while other grades felt fund raising/asking parents for more money was a negative idea.
 - The plan Jen sent out to cut back music a few of the weeks was supported. This group said they will support the other plan as first proposed by Pieter and Jen if that is what parents and affected grade levels prefer.
 - Omit some programming.
 - Use resources for what are the most important priorities.
 - Can PTA funds pay for Tanner Dance?
 - Grants that are funded could go to Tanner Dance, not Jen's salary.
 - Debora reiterated there is no money in 1033 account.
 - Borrowing against next March's revenue from Art Night was discussed and discarded.
 - Some grades preferred holding Jen's hours to 19 while others preferred funding the full 24 hours.
- After much discussion, SIC recommends the last (3rd) option proposed by Jen. Jen would work 19 hours. Some music instruction time would be given up during Informance weeks, and Jen's time would be given to the upper grade music blocks. Debora will ask Jen to visually display what the 3rd option would look like for presentation at our next faculty meeting on Monday, September 18th.
4. Class size in the upper grades was discussed. Debora said that the issue must be what's best for our kids and that we must be flexible. She said that the issue must be addressed this year or next. We may need to allocate an FTE for 6th grade next year or make some adjustments in the lower grades.
 5. The Owl Team is being formed. Members of the team will include Debora Cluff, Pam Roberts, Maryjane Moore, Sarah Daniels, Valerie Blamires, Beau Bishop, and Wendy Traub.

Principal Report:

- Debora asked for parent input regarding how to address music teacher budget. The schedule was given to parents at SCC. The committee indicated option 3 for this year and then gathering input from the community as to how to proceed for next year. A suggestion was to have a survey done at our winter performance where we have a large community turnout as to what programs ARTs Night supports.

Proposed Music Schedule for Jen Purdy 2017-18

with 31 teaching weeks + limited weeks

Week	Dates	Schedule
1	August 29, 31	regular Tuesday/Thursday
2	September 5, 7	regular Tuesday/Thursday
3	September 12, 14	regular Tuesday/Thursday
4	September 19, 21	regular Tuesday/Thursday
5	September 26, 28	regular Tuesday/Thursday
6	October 3, 5	regular Tuesday/short day Thursday
7	October 10, 12	regular Tuesday/Thursday
	October 17	teach only 6 th grade block on Tuesday/no school Thursday
8	October 24, 26	regular Tuesday/Thursday
9	October 31, November 2	regular Tuesday (except for Halloween parade)/Thursday
10	November 7, 9	regular Tuesday/Thursday
11	November 14, 16	regular Tuesday/Thursday
	November 21	teach only 6 th grade block on Tuesday/no school Thursday
12	November 28, 30	regular Tuesday/Thursday

13	December 5, 7	regular Tuesday/Thursday
14	December 12, 14	regular Tuesday/no Thursday classes Kindergarten Winter Program and 6 th grade music concert are both December 14
15	December 18, 22	no regular Tuesday/Thursday classes 3 rd Grade Dance Informance December 18 School Winter Program December 22
16	January 9, 11	regular Tuesday/Thursday music classes
17	January 16, 18	regular Tuesday/Thursday
18	January 23, 25	regular Tuesday/Thursday
19	January 30, February 1	regular Tuesday/short day Thursday
20	February 6, 8	regular Tuesday/Thursday
21	February 13, 15	regular Tuesday/Thursday
22	February 20, 22	regular Tuesday/Thursday
23	February 27, March 1	regular Tuesday/ short day Thursday
24	March 6, 8	regular Tuesday/Thursday
	March 13, 15, 16	no regular Tuesday/Thursday classes 5 th Grade Program March 16
25	April 3, 5	regular Tuesday/Thursday
26	April 10, 12	regular Tuesday/Thursday
27	April 17, 19	regular Tuesday/Thursday
28	April 24, 26	Tuesday classes except during 6 th grade music concert/ short day Thursday
29	May 1, 3	regular Tuesday/Thursday
30	May 8, 10	regular Tuesday/Thursday
31	May 14, 15, 17	4 th grade Dance Informance May 14 last regular Tuesday/Thursday
	May 22, 24	teach only 6 th grade block on Tuesday and Thursday no regular Tuesday/short day Thursday music classes
	May 29, 31	teach only 6 th grade block on Tuesday and Thursday (optional, depending on district music teacher schedule)

- Hands on Science Teacher/Program Update: April Garff's paperwork has been submitted. She has a love of science and has run neighborhood science camps. She is willing to apply the suggestions from the School Community Council.
 - Christina informed the committee that we have a connection with the U of U Science department and they are willing to collaborate with teachers about ways in which to support science in the classroom, field trips, science nights, etc. Heidi will put it on the SIC agenda.
- SIP and Landtrust Plans were available on display along with the budgets for attendees to view. We will discuss them more in a later meeting. Debora will send out another PDF of the goals to the committee.

PTA Report:

- Jog-a-thon: The event was a huge success. Parents earned 17,000 for the PTA. Movie Night will be on September 28th at 7 pm. They will be voting on the budget. A question was asked

regarding the cost of buses and the field trips grade levels participate in. Debora will get this information and share with the committee.

Arts Committee Report:

- Arts Night is scheduled for March 9th, 2018. Marina Coomes is in charge of classroom projects and will touch base with teachers. Committees are organized and on board.
- Debora will encourage teachers to put out important information to parents in the newsletters, emails, remind messages, etc.
- Christina asked whether we wanted to use California Pizza Kitchen as a fundraiser. The committee chose to not burden parents financially with another fundraiser.

Meeting was adjourned. The next School Community Council will meet on October 26, 2017.