

**SCC Meeting  
Highland Park Elementary  
4-19-2018**

**SCC Business:**

- Approve Minutes: 1<sup>st</sup> Jenny, 2<sup>nd</sup> Christina, all approved

**Action Steps**

- **BTS Music/Arts:** *We are not able to switch music and art due to the grant being submitted and signed previous to asking if this could be an option and the opening for a Visual Arts teacher was posted with our FTE report. We are holding off on interviewing for the position since there were only two transfer requests and we have the opportunity to interview external candidates. Regina is working with the State Office and the BTS people to try and complete the credits and qualify to apply/interview for the position. We aren't giving up yet.*
- **Computer Rotation:** *We were just informed that we qualify for 24 computers to replace older ones. We are being allowed to keep the older ones with the understanding there will be limited support given to them if they have significant problems.*
- **Lunch Seating:** *I met with Rae Louie regarding how they address the lunch room and seating. They have assigned tables for classrooms. Students help with cleaning their area. They went through their SIC and SCC to change it so children go out to recess for 15 minutes and then come in and eat for the 20 minutes. They started with a pilot with Kindergarten and sixth grade. They expanded it to the whole school. Principal shared the research behind doing recess first with her SCC, SIC, and faculty.*
  - Teachers and students need to be well trained on when and where to go for it to be successful
  - Asked if older kids would be too hungry by the time they ate, but really the time will end up being almost the same
  - Need to talk to SIC and then could vote on it in May

**Principal Report: (refer to attached document)**

- *SAFE Walking Route: Map*
- *School Improvement Plan: The three year priority statements have been reviewed by the Superintendent and Becky Pittam. They will be reviewed by the Board in May.*
- *Land Trust Plan: The Land Trust Plan was reviewed by the Superintendent. I have sent out to the council members the request for electronic signature. It is due April 23rd*
- *Security System: We have a new doorbell system on the front of the building. We will likely begin implementing the system in May.*
  - Lanyards will be used for the portable classrooms
- *Staffing Update: We have hired two new sixth grade teachers and made some changes to grade levels.*
  - *Kindergarten: Sierra Hendriksen, Melinda Shelton, and Chris Moray*
  - *First: Pearline Ninow, Daphne Marchant, Cherie Sorensen, and Tamara Maher*
  - *Second: Alison Brown, Mercedes Barica, Lisa Morley, and Rebecca Hess*
  - *Third: Heidi Boogert, Amber Pulley, and Mary Roberts*

- *Fourth: Julia Tibbitts, Pieter Lingen, Erin Agrimson, and Barb Curtis*
- *Fifth: Paula Marquez, Staci Rodriguez, and Angela Mecham*
- *Sixth: Staci Pugmire, Lynette Peck, Dustin Fullmer, and Tyler Schultz*
- *Resource: Kelli Quillen*
  
- *Parental Requests: Forms are in the office for parents to give input. These will be due by beginning of mid-May.*
  - Based on child's needs. Request taken into consideration, but may not always be able to accommodate. Mrs. Cluff also has a database of kids that work better in different classes.
- *Our kindergarten enrollment for next year is low. We will monitor it and if it stays low, we will not have a half-day kindergarten class and will go through SIC and our faculty to determine how we will use the ½ FTE. If it increases, we will have the half time kindergarten class and will interview to fill the position.*
  - Tell parents of kindergarten kids to continue to register (only 58 so far) Will only do a half day class if needed, but won't accept out of bound kids just to fill a class. Few kids register for kinder after school starts. Will have about 23 kids per class and a 10 hour para per week per class. If don't have the extra half day class, can use the extra half teacher somewhere else. Will decide in SIC.
  - Special Permits/open enrollments: Looked at tardies in those grades that will only have three teachers. Mrs. Cluff called parents (and sent a letter) to recommend that they go to their own school or try going to a school with lower grade projections. They would be the first in line for call backs if they have improved their attendance. Only one appealed. There is also a last in, first out rule, so that one child was accepted.
- Staffing update: hired 2 new 6<sup>th</sup> grade teachers and made some teacher changes

**SIC Report:**

- Wanted to talk about half time music teacher and technology, but don't have budget info yet, so can't quite decide anything.
- Lost a para and are looking for another

**PTA Report:**

- Maturation day: went well.
- Teacher Appreciation Week in two weeks.
- Book fair will be at the same time. Letting the neighborhood know by various methods.
- Field Day: last big event

**Arts Committee:**

**Other:**

- Is dog poop still an issue? Yes. Tried having bags available. People live bags and kids play with them. Putting trash can out by the back fences, so that they can hopefully throw it away. Also, putting one in front. Beau, the new janitor, will do it.
- One sixth grade will be outside in the portables, Tyler, along with Barb.

**Action Step for next meeting:**

- Mrs. Cluff talk to district about making a way so that registration information for basic household information may carry over to all children in the same household.
- PTA will check into a poop pick-up service.

**Next Meeting:** May 17, @ 6pm

**In Attendance:** Principal Cluff, Jessica Balderas, Heidi Boogert, Lee Norton, Heather Parry, Jenny Kearl, Christina Leavitt, Bruce Simpson

\*Italic writing is taken from Mrs. Cluff's notes and was added here to the secretary's notes.