



Mr. Lingen's Disclosure



2020-2021

Email Address: Pieter.lingen@slcschools.org

Class Website: <http://room180.weebly.com> | Canvas Page: <https://slcschools.instructure.com/courses/59280>

Class Instagram Page: https://www.instagram.com/hp_room_180/

Google Voice Number (Call/text) 385-232-3419 (between 8:00-6:00)

Online School Hours: Monday, Tuesday, Thursday, Friday: 8:10-1:50
Wednesdays- Online work only –meet with small groups

Grade Level Expectations: My goal is to provide a safe environment for children to acquire literacy and learn to problem solve. Socialization is also an integral part of second grade. I want students to fall in love with learning, feel secure to share thoughts and ideas, get along well with others as well as make and keep friends, and develop skills to make them self-directed learners. As an Arts School, Highland Park strives to integrate the arts into all areas of the curriculum.

Grade Level Goals and Objectives: Utah has developed the Utah Core Curriculum which outlines standards of learning that are essential for all students at each elementary grade level. The curriculum includes ideas, concepts, and skills to provide a foundation on which subsequent learning may be built.

Instructional Materials and Practices:



Math: Highland Park has adopted Eureka Math Program. This program is a “hands on” approach which encourages deeper understanding of mathematical concepts. It is designed to meet the needs of all learners. Math homework will be sent home in the homework folder. It will always be a review of what we have practiced in class. Students will also use DREAMBOX at home. More to follow!

Reading: I will teach your child strategies to help him/her become a good reader. Young readers need a lot of practice. Research shows reading regularly at home improves reading skills. Please read with your child every night and sign your initials for the date read on the reading calendar. During school we use varied types of reading experiences including guided reading in small groups, reading aloud, shared reading, and poetry. I use wonderful, authentic literature throughout the day in all these areas. Many resources are available on the web. They are expected to read that at home to practice fluency. Fluency only develops through reading familiar books. Highland Park has also adopted a reading program called Wonders (McGraw Hill Education, 2015.) * If English is your child's second language, they will receive instruction with the program EL Achieve for English language development.



Writing: Each day students will participate in a writing workshop approach to work on crafting the art of writing as well as conventions. The genres of writing we learn are opinion, informative or expository and narrative. This is a continual process where the classroom becomes student-centered. Each student works at his/her own pace using topics of his/her own experiences for writing topics. Lessons focus on teaching the writing process which includes writing a first draft, as well as revising, editing, and publishing various pieces of writing. The district also requires a writing assessment three times a year to inform progress as well as drive our instruction for individual needs. Have your child get in the habit of writing at home as well. It can be a letter, journal, or even a grocery or to do list. When children practice decoding in reading as well as encoding in writing, they become truly literate.



Spelling: Each week students will study spelling words. They will learn specific strategies to help themselves spell. These include:

- 1) Say the word slowly and tap the sounds.
- 2) Write the sounds in order.
- 3) Think about how the word looks.
- 4) Think about the vowel pattern.
- 5) Think about the patterns in the word.
- 6) Think of another word with the same pattern.
- 7) Break the word apart by clapping out the syllables.
- 8) Use resources such as the dictionary.



Your child will have nightly spelling practice. Please remember that spelling is a developmental process. These strategies are taught in this order to match this process. Please do not spell for them or overly correct spelling errors. Students need to progress through these stages in order to become more strategic spellers. Students will have nightly homework in spelling that shouldn't take more than 5 minutes each night. The purpose is to practice good spelling strategies...not to just complete the work. Your child will also learn how syllable types help them read and write words.

Science: Second graders will learn about Earth and Space Science, Physical Science, and Life Science through the scientific process. Topics covered are: rocks, patterns in the night sky, weather patterns, falling objects and gravity, physical changes, basic needs of living things, and habitats. We will be doing several Mystery Science lessons this year.



Social Studies: The curriculum for second graders is organized by 3 themes: self, school, and community. Within these themes, there are 4 strands that we focus on: Culture, citizenship, geography and financial literacy.

Homework: Homework is given daily Monday through Thursday. The purpose is to practice skills learned in class. Daily practice also builds good study habits for the future.

- **Homework/Planner Folder:** students will have work to complete everyday. Students can write down their homework in their planner. It will be on CANVAS as well. Parents, please check each day to see if the assignments for the day have been completed.



- **Math:** Students are to set a timer for 10 minutes and complete what they can. Our intent is for practice, not to overwhelm or stress them out. If your child has trouble understanding a concept, please let me know. Students will work on Dreambox, our new school computer program, each day. Students can Login through the Clever link on Canvas.
- **Spelling:** Students will have a 5-10 minute daily spelling assignment. Spelling mastery occurs when students spend time every day rather than completing the week's work in 1 or 2 days. Please check over daily for quality work. Students should use strategies taught in class rather than memorize. I also expect good handwriting and complete sentences. Look for the assignments on my Canvas Page.
- **Reading:** Students are expected to read at least 5 nights a week. I understand all kids have different reading abilities as well as the ability to sit still. I will help students choose a book to take home. If you notice it is too difficult, please let me know. **The recommended time for 2nd graders to read to themselves is 10-20 minutes daily.** After your child reads, please ask them about what they read and initial the reading calendar. Students will work on Lexia, our school-wide literacy computer program, 20 minutes each day. Students can Login through Canvas.

Helpful Tips:

Because second graders still need support, it would help them become more independent as well as build self-confidence if you could work with your child with the following: Learning to tie shoes, learning home phone number and/or cell phone number, and learning home address.



Lunch (When in School)

Students will need their lunch number every day they order school lunch. The cost is \$2.00. It is also their password for the computer lab. Therefore, it is imperative your child learn this number even if they bring a home lunch. If your child orders school lunch, you can pay online, or send money to school with your child. It is easier for your child (as well as for us) to pay only once or twice a month. Just send money in an envelope to school and we will help your child put it in the correct folder to be delivered to the lunchroom. You can also pay online through My Payments Plus website.

ATTENDANCE

If your child is going to be absent, please contact the office directly. 481-4833 ext. 0. Students need to be in class online unless they are too sick to learn.

School Wide Behavior Plan:

Highland Park's school wide rules are:

Be Safe, Be Respectful, Be Responsible, Be Ready, and Be a Good Friend.

The rewards are as follows: Attend monthly grade level reward parties, praise and recognition, B.U.G slips (being unusually good) for school wide drawings, school wide monthly student spotlight, as well as earned free time on Fridays. Possible consequences for office referrals may include a Tracking Slip, a Parent Conference, and severe cases, in or Out of School Suspension.

Grading Procedures: Clear standards and expectations are established for all students in second grade. To be on grade level, students are expected to be able to demonstrate knowledge for the information that has been taught with minimal assistance from the teacher. Second graders are formally assessed using three different assessments. The DIBELS is used to determine competence in letter identification, phonemic awareness as well as oral reading fluency. The students are assessed in the fall, winter, and spring. Reading

levels will be marked on the report card. Second graders are also given end of year tests in Language Arts as well as Mathematics. Ongoing, informal assessments occur continually to help guide my instruction. The key for academic performance standards on our report cards are:

3 Exceptional Performance: performs consistently at or above grade level

- Reading: Performance and ability consistently at or above grade level.
- Math: Performance and ability consistently at or above grade level.
- Writing: Performance and ability consistently at or above grade level.

2 At Standard: achieves grade level standards with minimal support.

- Reading: Performance and ability consistently at grade level.
- Math: Performance and ability consistently at grade level.
- Writing: Performance and ability consistently at grade level.

1 Approaching Standard: demonstrates increasing knowledge of grade level standards with additional support.

- Reading: Performance and ability close to grade level with support.
- Math: Performance and ability close to grade level with support.
- Writing: Performance and ability close to grade level with support.

P Progressing: below grade level standards but progressing

- Reading: Performance and ability requiring continual support.
- Math: Performance and ability requiring continual support.
- Writing: Performance and ability requiring continual support.

N Need for Improvement: consistently performing below grade level standards, student's potential, and developmental expectations for 2nd graders.

Other Important Information:

Class Opera: To be determined. We will write an opera sometime this year and hope to find a way to perform it. Please let me know how you would like to help.

Volunteer Opportunities: I will have a sign up for parties, Arts Night, and help in the classroom (on Zoom), and field trips. I will share these by ClassTag. An email with the invite to join was sent. Let me know if you didn't get it.

Parent and Teacher Communication:

Communication is crucial to school success. Please send a message on CLASSTAG or send an email if you ever have questions or concerns. My email address is Pieter.lingen@slcschools.org. Please check your child's work daily. I will check their work online as well. The school's telephone number is 481-4833. My extension is 1800. I will be working from home and sometimes at school. The best way to reach me is by email. Also, because our days are hectic, we need to start the morning with a calm, predictable routine. I am happy to meet with parents after school online or on the phone if it is scheduled ahead of time. My office hours are Tuesday and Thursday from 2:00 to 3:00. If that doesn't work for you, contact me and we can find a time that works!

Thanks for all YOU do to help your kids work through this new world we find ourselves in! Videos of lessons will be posted the night after they were taught. Please let me know if you have any questions.

Sincerely,
Mr. Lingen

Remote Learning Guidelines from SLCSO 2020

Academic Honesty: All SLCSO students are expected to be honest in their academic endeavors. Plagiarizing the words or ideas of another person corrupts the essential process by which knowledge is developed. While in remote, assignments and assessments will be given that represent the work of the learner. Students should complete all assignments and take all assessments as directed by the teacher without additional help or input.

Acceptable Use of District Electronic Devices: A student's use of the district's electronic resources shall be for educational purposes only, which includes accessing and sharing information with teachers and other students, storing files, conducting research, and collaborating on projects with others.

Students are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to the following:

- Be polite.
- Do not be abusive in your messages to others.
- Use appropriate language.
- If told by a person to stop sending messages, the sender must stop.

For more information on acceptable use, [see I-18: Administrative Procedures Acceptable Student Use of Internet, Computers, and Network Resources.](#))

Behavior in online classes: An online classroom is an extension of the physical classroom. Students have the same responsibility for appropriate behavior when in an online classroom or online breakout room. Communication between students and with the teacher during online synchronous and asynchronous learning must be appropriate.

Cyber-bullying is when a student uses the internet, a cell phone, or another device to send or post text, video, or image with the intent or knowledge, or with reckless disregard that the text, video, or image will hurt, embarrass, or threaten an individual, regardless of whether the individual directed, consented to, or acquiesced in the conduct, or voluntarily accessed the electronic communication. The District prohibits any cyber-bullying.

Students and employees who observe bullying, cyber-bullying, hazing, abusive conduct, or retaliation must report such behavior to the site administrator or Tina Hatch, Compliance and Investigations, 440 East 100 South, Salt Lake City, Utah 84111, (801) 578-8388 (see [G-20: Administrative Procedures Bullying, Cyber-bullying, Hazing, and Abusive Conduct Prohibited](#)).

Students and employees who have reported incidents of inappropriate conduct or bullying online are protected from ridicule, bullying, cyber-bullying, hazing, abusive conduct, or retaliation that may come as a result of their report. A report that is made in good faith shall not affect the reporter's grades, learning or work environment, future employment, or work assignment.

Recording students: During remote instruction, classes will be recorded and posted in Canvas for later viewing or review. Canvas is password protected for students, and no personal information about grades or performance of an individual student will be shared in a recorded portion of the class.

If a student has opted out of the annual FERPA notice, the student should be instructed not to turn on their camera during the recorded sections of the meeting. While having a camera on enhances instruction, students will not be penalized if they choose to turn it off during group instruction.

Attendance during remote learning: When a student is in a remote/virtual learning environment, the district will track the student's attendance at live or synchronous sessions and through the completion of independent or asynchronous work.

1. Students will be required to complete an assignment that demonstrates their understanding of the days' learning.
2. Teachers will record attendance weekly but will be able to update the attendance logs for any student completing the required assignment(s) within ten school days. Once ten school days has passed, the student will be marked absent for any day during which they did not demonstrate attendance.
3. Parents can review their student's attendance record in the PowerSchool Parent Portal and can also observe their student's daily activity in Canvas.

Supplies for projects: If a student needs access to materials for an assigned project, the teacher will notify the student and arrange a time to pick them up at school if possible.